

Elections Process

1. Read the [executive roles document](#) to determine which role you may wish to apply for.
2. Complete the [application form](#) and hand in to your advisor by Week 2. You may apply for more than one role, but we suggest applying for a maximum of 1-2 roles. Fill out a form for each position you are applying for. Positions will be determined in the following order: President, Finance, Marketing, Sales, Production, Human Resources, Technology, Corporate Social Responsibility (optional).
3. Elections will take place at your team meeting between Week 3-4. You will prepare a short speech (1-2 minutes) to share with your group outlining why you should be elected (see Elections Evaluation below).
4. Executives will be selected by voting. Each student and advisor will have a rubric to help them select their vote. Advisors votes will be weighted (Advisor vote = 2 Student votes).

Note: Some advisors will require additional application steps and you will be notified of any additional requirements at your first meeting.

Questions can be directed to your advisors or to Lucia Ly at companyprogram@jacentralontario.org

Elections Evaluation (for election speeches)

Students will be evaluating candidates on key criteria below. Candidates' speeches (1-2 minutes) should be focused on answering these questions. Students will add the totals from each question to determine a score for each candidate. They will then vote for the student with the highest score for that role.

Criteria	Score (1-5)
Does the candidate have skills/ experience for the role? (Scale 1-5)	
Does the candidate demonstrate how they would collaborate with others? (Scale 1-5)	
Does the candidate demonstrate how they would be a good team leader? (Scale 1-5)	
Does the candidate show commitment to the role? Scale 1-5)	
Does the candidate show enthusiasm for the role? (Scale 1-5)	
Total	/25